

BALLOT POSITION

Candidate's names will appear on the ballot exactly as they are pulled from the nominee ballot box at the regular meeting when nominations take place.

BALLOT PREPARATION AND MAILING

The Local 2001 Election Committee will design the official election ballot. Local 2001 will be responsible for the printing, custody, and control of the outer envelope, return envelope and ballot envelope.

On May 14, 2019, the Election Committee will meet at the Local 2001 office to prepare and mail the election material and ballots.

Each member will be mailed:

- (1) Voting instructions on an unmarked ballot.
- (2) One small envelope marked "ballot envelope"
- (3) One larger return-addressed envelope with each member's address label on the back of the envelope.

These three items will be enclosed in an envelope which will have as the return address:
CWA - 2001 Election Committee
P.O. Box 11026
Charleston, WV 25339

The voting instructions will advise members to mark their ballots in private, place it in the secret ballot envelope, seal it and then place the secret ballot envelope into the return-addresses envelope. A separate post office box will be used to receive the voted ballots. Voters will be instructed to mail the envelope so as to be received prior to the deadline of June 5, 2019

Members will be warned that if their address label is torn off their ballot will not be counted. The label must appear on the return envelope and correspond to the voter eligibility list in order to be counted.

If a member does not receive a ballot by May 22, 2019 they must call the union office by 12:00 NOON on May 22, 2019 to receive a duplicate ballot. At that time, after determining that those members who submitted requests are eligible voters and after obtaining updated addresses, at least two members of the Election Committee- if needed, observers, and any interested persons, will re-mail ballots and accompanying information to these members. Additionally, the Post Office Box will be checked prior June 5, 2019 by two members of the Election Committee for undeliverable ballots and an attempt will be made to obtain correct addresses in order that ballots can be re-mailed on the day duplicates go out.

COLLECTION & TABULATION OF BALLOTS

At 8:30 AM on June 5, 2019 the Election Committee, candidates or their observers will collect ballots from the Charleston Post Office, Charleston, WV. Postal authorities will be instructed that ballots are not to be released from their custody under any circumstances before

the scheduled time. Immediately after returning from the Charleston Post Office, the Local 2001 Election Committee will start the tally of the ballots. The counting process will continue until completion.

Before actually counting the ballots, the Election Committee will do the following:

(1) Check the return envelope to see that the address label for each member is on the back of the envelope and corresponds with the appropriate name on the official eligibility list. (Any envelopes that do not have the proper address label on them will be marked ("VOID".)

(2) Open the returned-addressed envelope and remove the unmarked ballot envelope.

(3) After mixing ballot envelopes, open the ballot envelope and stack the marked ballots.

These procedures will ensure secrecy. During the counting of the ballots only the Election Committee will physically handle the ballots, however, candidates or their observers will be permitted to watch the entire process. All ballots counted and uncounted will be kept in view of the observers at all times until the count is compiled.

ELECTION RESULTS

Complete election results will be posted at Local 2001's office and will be forwarded to each job steward for appropriate posting at work sites.

ELECTION PROTESTS

All protests concerning the conduct of the election must be in writing and received by the Election Committee not later than June 15, 2019.

Chairperson Election Committee
Local 2001, CWA
2512 Kanawha Boulevard E.
Charleston, WV 25311

ELECTION RECORDS

CWA Local 2001 must preserve election records for a period of one (1) year following the election.

CONCLUSION

In conclusion, it should be noted that the above rules and regulations are not all conclusive. Additional election rules may be promulgated as needed during the election period.

Election Committee
Local 2001, CWA